

**早稲田大学大学院政治学研究科  
提出書類チェックリスト  
WASEDA UNIVERSITY Graduate School of Political Science  
Application Documents Checklist**

**LIST of REQUIRED DOCUMENTS**

Please submit a completed Application Documents Checklist along with your application documents to ensure that all necessary documentation has been submitted.

\* Any uncompleted documents will not be accepted without proper reason.

\* Please be sure to check the documents that you are required to submit in the application guideline.

\* If applicants are not able to submit all of the required documents for compelling reasons during an application period, please explain specifically why you are not able to do so on the Delay Submission List at the end of this checklist. Please note that your reasons for delayed submission may not always be accepted.

\* Please mark  for submitted documents on the following list.

志願者氏名 APPLICANT'S NAME	志望研究科名 NAME OF GRADUATE SCHOOL
	<b>Graduate School of Political Science</b>

No.	Required Documents	Download	Tick ✓
A	Application form	可能	
B	Receipt of the payment of screening fees/ Copy of overseas remittance		
C	Certification of graduation (diploma)/Degree certificate		
D	Academic transcripts		
—	Translations (with notarization) of C and D above ※ 1		
E	Research plan	可能	
F	Score card (photocopy) from TOEFL/TOEIC/IELTS (copy available)		
G	Statement of financial resources	可能	
H	Copy of passport		
I	Questionnaire for International Students	可能	
J	Request Form for Return of Submitted Materials	可能	
K	Address label	可能	
L	Application checklist	可能	

\*1 This is a requirement when documents (3) and (4) are not written in Japanese or English.

Documents marked "Available" in the Download column should be downloaded from the Graduate School of Political Science website and completed.

**Delay Submission List**

Name of Document	REASONS for Delayed Submission * Reasons may not be deemed acceptable.
1.	
2.	
3.	
4.	

\* Please send an additional copy of this document via certified mail with the applicant's name, desired graduate school, and additional documents clearly written on an IAO Address Label attached to the envelop