

WASEDA University Career Centre
Presents
Manner & Risk Management Seminar for International Students
Internship Preparatory Course

This Seminar organised by the WASEDA University Career Centre, is specially arranged for our international students who are planning to participate in internships in AY2012 (spring and summer) and to earn internship course credits. International students who are keen to seek employment in Japan after graduation are also encouraged to take part. This session will be conducted in English.

Topics -

Business Practices in Japan

(name cards, greetings, meetings, telephone manners, risk issues, etc.)

Date - February 8, 2012 (Wednesday)

Time -

1. 1330hrs – 1530hrs (1:30pm – 3:30pm) – Manner Seminar
2. 1545hrs – 1645hrs (3:45pm – 4:45pm) – Risk Management Seminar

Venue -

Toyama Campus, Athletic Centre, Building 35, Room 301

<http://www.waseda.jp/eng/campus/map02.html>

Presenters -

Recurrent Career KK and WASEDA University Career Centre

Admission is free. No prior registration is required.

☆All WASEDA Students Welcome☆